

Wedding Music Planning Cheat Sheet

The Areas Largest And
Most Award Winning

**Disc Jockey,
Event Lighting
& Photo Booth**
Company

the knot
best of
weddings



**HALL
OF
FAME**



**PRO
SOUND
& LIGHT SHOW**

Weddings

**Pro Sound & Light Show
Disc Jockeys & Event Lighting**

Duluth (218) 722-1355

Twin Cities (612) 724-7377

St. Cloud (320) 252-5310

Brainerd (218) 828-3477

Toll Free (888) 347-5562

Website www.pro-1.com

Photo Credit: Mad Chicken Studios

Introduction

You're engaged! Congrats!

Your best days ever are ahead of you as your wedding draws near.

BUT, there's so much planning and so little time...

You may or may not know what you want... But you DO know that you want your guests to have FUN!

Pro Sound & Light Show specializes in delivering EPIC weddings by bringing together friends & family to celebrate your **LOVE**.

We accomplish that with awesome planning that makes YOUR life easier.

We created this "cheat sheet" with our top playlists + wedding music planning guide to help you select the most important elements for your wedding music for your ceremony & reception.

We hope it helps!

We know choosing a Wedding DJ & MC for your BIGGEST day is important. (It can make or break your wedding!)

We'd be honored to work with you and create the perfect wedding you're after!



Aaron Abramson

CEO, Pro Sound & Light Show

Ceremony - Processional Song

This is BIG! This is the song that you walk out to. You're about to marry your best friend. Make it a magical one!

Rank	Artist	Song Title
1	Pachelbel	Canon In D
2	Christina Perri	A Thousand Years
3	Elvis Presley	Can't Help Falling In Love
4	Train	Marry Me
5	Ed Sheeran	Perfect
6	John Legend	All Of Me
7	Ruelle	I Get To Love You
8	Sara Bareilles	I Choose You
9	Beatles	Here Comes The Sun
10	Ben E. King	Stand By Me
11	Richard Wagner	Bridal Chorus (Here Comes The Bride)
12	Adele / Garth Brooks	Make You Feel My Love
13	Israel Kamakawiwo'ole	Somewhere Over The Rainbow / What A Wonderful World
14	Ellie Goulding	How Long Will I Love You
15	Ed Sheeran	Thinking Out Loud
16	Bruno Mars	Marry You
17	Shania Twain	From This Moment On
18	Yiruma	River Flows In You
19	Lady GaGa	Speechless
20	Dan and Shay	From The Ground Up
21	Louis Armstrong	What A Wonderful World
22	Judy Garland / Eva Cassidy	Over The Rainbow
23	Rascal Flatts	Bless The Broken Road
24	Eric Clapton	Wonderful Tonight
25	Blake Shelton / Michael Buble	Home
26	Etta James	At Last
27	Sleeping At Last	Turning Page
28	B2K	Why I Love You
29	Various Artists	Hallelujah
30	Ed Sheeran	Tenerife Sea

Get our Top 20 Processional Songs on Spotify!

Ceremony - Recessional Song

You just married your one true love. Now the officiant is going to announce you as husband and wife. Time to pump it up!

Rank	Artist	Song Title
1	Stevie Wonder	Signed, Sealed, Delivered (I'm Yours)
2	Bruno Mars	Marry You
3	Daryl Hall & John Oates	You Make My Dreams
4	Natalie Cole	This Will Be (An Everlasting Love)
5	American Authors	Best Day Of My Life
6	Ray LaMontagne	You Are The Best Thing
7	Blake Shelton / Michael Buble	Home
8	Imagine Dragons	On Top Of The World
9	Justin Timberlake	Can't Stop The Feeling!
10	Mendelssohn	Wedding March
11	Beatles	All You Need Is Love
12	Pharrell Williams	Happy
13	Various Artists	I Do
14	U2	Beautiful Day
15	Beyonce	Love On Top
16	Michael Buble	Everything
17	Beatles	Here Comes The Sun
18	Chris Brown	Forever
19	Queen	You're My Best Friend
20	Jason Mraz	I'm Yours
21	Zac Brown Band	Loving You Easy
22	Maroon 5	Sugar
23	OneRepublic	Good Life
24	Justin Timberlake and Michael Jackson	Love Never Felt So Good
25	LANCO	Born To Love You
26	Darkness	I Believe In A Thing Called Love
27	James Taylor	How Sweet It Is (To Be Loved By You)
28	Queen	Crazy Little Thing Called Love
29	Sara Bareilles	I Choose You
30	Keith Urban	Somebody Like You

Get our Top 20 Recessional Songs on Spotify!

Reception - Grand Entrance

You just got your family photos done and your MC is about to announce your wedding party. Time to turn up!

Rank	Artist	Song Title
1	Justin Timberlake	Can't Stop The Feeling!
2	T.I.	Bring 'em Out
3	Bruno Mars	Marry You
4	Chris Brown	Forever
5	Black Eyed Peas	I Gotta Feeling
6	Mark Ronson feat. Bruno Mars	Uptown Funk
7	Daryl Hall & John Oates	You Make My Dreams
8	Beyonce feat. Jay-Z	Crazy In Love
9	Bruno Mars	24k Magic
10	Walk The Moon	Shut Up And Dance
11	Black Eyed Peas	Let's Get It Started
12	Christina Perri	A Thousand Years
13	Pharrell Williams	Happy
14	Stevie Wonder	Signed, Sealed, Delivered (I'm Yours)
15	American Authors	Best Day Of My Life
16	LMFAO	Party Rock Anthem
17	Kool & The Gang	Celebration
18	Natalie Cole	This Will Be (An Everlasting Love)
19	AC/DC	Thunderstruck
20	Avicii	Levels
21	Darkness	I Believe In A Thing Called Love
22	Earth, Wind and Fire	September
23	Elvis Presley	Can't Help Falling In Love
24	Imagine Dragons	On Top Of The World
25	Calvin Harris	Feel So Close
26	Rihanna feat. Calvin Harris	We Found Love
27	Train	Marry Me
28	Bruno Mars feat. Cardi B	Finesse
29	Maroon 5	Sugar
30	DJ Snake feat. Lil' Jon	Turn Down For What

Get our Top 20 Songs for Grand Entrance on Spotify!

Reception - First Dance

You were just announced as married couple in your grand entrance! Time to share your first dance!

Rank	Artist	Song Title
1	Ed Sheeran	Perfect
2	Elvis Presley	Can't Help Falling In Love
3	James Arthur	Say You Won't Let Go
4	Dan and Shay	From The Ground Up
5	Ed Sheeran	Thinking Out Loud
6	John Legend	All Of Me
7	Shai	Yours
8	Brett Young	In Case You Didn't Know
9	Jason Aldean	You Make It Easy
10	Ray LaMontagne	You Are The Best Thing
11	Ben E. King	Stand By Me
12	Etta James	At Last
13	Christina Perri	A Thousand Years
14	Brad Paisley	Then
15	Thomas Rhett	Die A Happy Man
16	Chris Stapleton	Tennessee Whiskey
17	Lady GaGa	Speechless
18	Lonestar	Amazed
19	Kodaline	The One
20	Lee Brice	I Don't Dance
21	Ed Sheeran	Tenerife Sea
22	Lifehouse	You And Me
23	Ellie Goulding	How Long Will I Love You
24	Ruelle	I Get To Love You
25	Frank Sinatra	The Way You Look Tonight
26	Tim McGraw	My Best Friend
27	Chris Stapleton	Millionaire
28	Los Lonely Boys	Heaven
29	George Strait	I Cross My Heart
30	Rascal Flatts	Bless The Broken Road

Get our Top 20 First Dance Songs on Spotify!

Consider: Would you like to have the First Dance right after the grand entrance and before dinner? Or would you like to wait until after dinner? We recommend having your first dance before dinner if possible.

Reception - Father/Daughter Dance

For the special dance with dad! This is often done right after the first dance.

Rank	Artist	Song Title
1	Heartland	I Loved Her First
2	Tim McGraw	My Little Girl
3	Bob Carlisle	Butterfly Kisses
4	Temptations	My Girl
5	Rascal Flatts	My Wish
6	Louis Armstrong	What A Wonderful World
7	Chuck Wicks	Stealing Cinderella
8	Frank Sinatra	The Way You Look Tonight
9	Stevie Wonder	Isn't She Lovely
10	Celine Dion	Because You Loved Me
11	Jason Blaine	Dance With My Daughter
12	Krystal Keith	Daddy Dance With Me
13	Dixie Chicks	Landslide
14	Lee Ann Womack	I Hope You Dance
15	Paul Simon	Father And Daughter
16	Darius Rucker	It Won't Be Like This For Long
17	John Mayer	Daughters
18	Sammy Kaye & His Orchestra	Daddy
19	Rod Stewart	Forever Young
20	Nat King Cole	Unforgettable
21	Tom Petty	Wildflowers
22	Ben E. King	Stand By Me
23	Al Martino	Daddy's Little Girl
24	Beatles	In My Life
25	Israel Kamakawiwo'ole	Somewhere Over The Rainbow / What A Wonderful World
26	Phil Collins	You'll Be In My Heart
27	Bruce Springsteen	When You Need Me
28	Van Morrison	Brown Eyed Girl
29	Edwin McCain	Walk With You
30	Trace Adkins	Just Fishin'

Get our Top 20 Father/Daughter Dance Songs on Spotify!

Consider: Would you like to do the Father/Daughter dance right after your first dance or wait until later? (We suggest doing dinner, toasts, cake cutting then first dance (if you haven't done it already), father/daughter dance & then mother/son dance.

Reception - Mother / Son Dance

For the special dance with mom! This is often done right after the father / daughter dance.

Rank	Artist	Song Title
1	Rascal Flatts	My Wish
2	Lynyrd Skynyrd / Shinedown	Simple Man
3	Louis Armstrong	What A Wonderful World
4	Tim McGraw	Humble And Kind
5	Boyz II Men	A Song For Mama
6	Lee Ann Womack	I Hope You Dance
7	Phil Collins	You'll Be In My Heart
8	Celine Dion	Because You Loved Me
9	Van Morrison	Days Like This
10	Beatles	In My Life
11	Rod Stewart	Forever Young
12	T Carter	A Mother's Song
13	Backstreet Boys	The Perfect Fan
14	Kenny Chesney	Don't Blink
15	Lady Antebellum	Never Alone
16	Lee Brice	Boy
17	Josh Groban	You Raise Me Up
18	Jason Mraz	93 Million Miles
19	Dixie Chicks	Landslide
20	Ben E. King	Stand By Me
21	Israel Kamakawiwo'ole	Somewhere Over The Rainbow / What A Wonderful World
22	James Taylor	How Sweet It Is (To Be Loved By You)
23	Eric Church	Like Jesus Does
24	Garth Brooks	Mom
25	Reba McEntire	You're Gonna Be
26	Van Morrison	Have I Told You Lately
27	Mikki Viereck	A Song For My Son
28	Carole King	Child Of Mine
29	DJ Keo	All To You
30	Marilyn Scott	God Only Knows

Get our Top 20 Mother / Son Dance Songs on Spotify!

Reception - Cake Cutting

Dinner just finished and toasts were heartfelt and hilarious. Time for the cake cutting!

Rank	Artist	Song Title
1	Maroon 5	Sugar
2	James Taylor	How Sweet It Is (To Be Loved By You)
3	Archies	Sugar, Sugar
4	DNCE	Cake By The Ocean
5	Def Leppard	Pour Some Sugar On Me
6	Four Tops	I Can't Help Myself
7	Nat King Cole	L-O-V-E
8	Jack Johnson	Better Together
9	Michael Buble	Everything
10	Adam Sandler	Grow Old With You
11	Natalie Cole	This Will Be (An Everlasting Love)
12	Blake Shelton	Honey Bee
13	Bruno Mars	Marry You
14	Ray LaMontagne	You Are The Best Thing
15	Beyonce	Love On Top
16	Queen	You're My Best Friend
17	Frank Sinatra	Love And Marriage
18	Frank Sinatra	The Way You Look Tonight
19	Cake	Love You Madly
20	Jason Mraz	I'm Yours
21	Jason Mraz	Lucky
22	Average White Band	Cut The Cake
23	Train	Marry Me
24	Ed Sheeran	Thinking Out Loud
25	Sara Bareilles	I Choose You
26	U2	Sweetest Thing
27	Lumineers	Ho Hey
28	Pat Benatar	Hit Me With Your Best Shot
29	Rihanna	Birthday Cake
30	Dean Martin	That's Amore

Get our Top 20 Songs for Cake Cutting on Spotify!

Reception - Bouquet Toss

Toss the bouquet for luck to the single ladies!

Rank	Artist	Song Title
1	Beyonce	Single Ladies (Put A Ring On It)
2	Meghan Trainor	Dear Future Husband
3	Cyndi Lauper	Girls Just Want To Have Fun
4	Shania Twain	Man! I Feel Like A Woman!
5	David Guetta	Where Them Girls At
6	Spice Girls	Wannabe
7	Beyonce	Run The World (Girls)
8	Ludacris	Move B***h
9	Weather Girls	It's Raining Men
10	Kelis	Milkshake
11	Christina Aguilera	Lady Marmalade
12	Pat Benatar	Hit Me With Your Best Shot
13	Michael Jackson	P.Y.T. (Pretty Young Thing)
14	Beyonce feat. Jay-Z	Crazy In Love
15	Kanye West	Gold Digger
16	Queen	Another One Bites The Dust
17	Destiny's Child	Independent Women Part I
18	Kool & The Gang	Ladies Night
19	Beyonce	Love On Top
20	Shania Twain	Any Man Of Mine
21	Little Big Town	Little White Church
22	Supremes	You Can't Hurry Love
23	Survivor	Eye Of The Tiger
24	Motley Crue	Girls, Girls, Girls
25	Explicit	Formation
26	Gwen Stefani	Hollaback Girl
27	Michael Buble	Haven't Met You Yet
28	Bruno Mars	Marry You
29	TLC	No Scrubs
30	Nelly Furtado	Maneater

Get our Top 20 Songs for Bouquet Toss on Spotify!

Reception - Garter Toss

Toss the garter to an eligible bachelor for a bit of luck!

Rank	Artist	Song Title
1	Ginuwine	Pony
2	Nelly	Hot In Herre
3	Queen	Another One Bites The Dust
4	Marvin Gaye	Let's Get It On
5	Kenny Loggins	Danger Zone
6	Def Leppard	Pour Some Sugar On Me
7	Justin Timberlake	Sexyback
8	ZZ Top	Sharp Dressed Man
9	Warrant	Cherry Pie
10	AC/DC	You Shock Me All Night Long
11	Lalo Shiffrin	Mission Impossible Theme
12	Hot Chocolate	You Sexy Thing
13	Survivor	Eye Of The Tiger
14	Baha Men	Who Let The Dogs Out
15	Yello	Oh Yeah
16	Jay-Z	Big Pimpin'
17	Daft Punk	Get Lucky
18	Panic! At The Disco	Death Of A Bachelor
19	Justin Timberlake	Suit & Tie
20	LMFAO	Sexy And I Know It
21	Robin Thicke feat. Pharrell & T.I.	Blurred Lines
22	George Thorogood	Bad To The Bone
23	M.C. Hammer	U Can't Touch This
24	Georgia Satellites	Keep Your Hands To Yourself
25	Tone Loc	Wild Thing
26	Jimi Hendrix	Foxy Lady
27	ZZ Top	Legs
28	Tim McGraw	Real Good Man
29	Flo Rida	Right Round
30	Salt 'N Pepa	Whatta Man

Get our Top 20 Songs for Garter Toss on Spotify!

Reception - Dance Floor Fillers

Cake has been served and your guests have that sugar rush going on. We suggest getting into some dancing! These WILL fill your dance floor.

Rank	Artist	Song Title
1	Whitney Houston	I Wanna Dance With Somebody (Who Loves Me)
2	Mark Ronson feat. Bruno Mars	Uptown Funk
3	Journey	Don't Stop Believin'
4	Justin Timberlake	Can't Stop The Feeling!
5	Walk The Moon	Shut Up And Dance
6	Neil Diamond	Sweet Caroline
7	Luis Fonsi feat. Daddy Yankee	Despacito
8	Earth, Wind and Fire	September
9	Usher	Yeah!
10	Bon Jovi	Livin' On A Prayer
11	Cupid	Cupid Shuffle
12	Bruno Mars	24k Magic
13	DJ Casper	Cha Cha Slide
14	Black Eyed Peas	I Gotta Feeling
15	Taylor Swift	Shake It Off
16	V.I.C.	Wobble
17	Bruno Mars	Marry You
18	Van Morrison	Brown Eyed Girl
19	Ed Sheeran	Thinking Out Loud
20	Pharrell Williams	Happy
21	Backstreet Boys	Everybody (Backstreet's Back)
22	R. Kelly	Ignition (Remix)
23	Spice Girls	Wannabe
24	Killers	Mr. Brightside
25	OutKast	Hey Ya!
26	ABBA	Dancing Queen
27	Kenny Loggins	Footloose
28	Ed Sheeran	Perfect
29	B-52's	Love Shack
30	AC/DC	You Shook Me All Night Long

Get our Top 200 Dance Floor Fillers on Spotify!

BONUS!

Wedding Reception Planner!

Print out this PDF and use it to plan your entire reception.

The next 9 pages will provide you with everything you need to step by step plan your entire day.

With example timelines and itineraries, and tips & tricks to help make your day go smoothly, you can be sure you won't miss any wedding day details.

The 3 secrets to having a fun & worry free wedding reception:

1 - Keep the timeline "written in pencil". The order of events is more important than WHEN the events happen. It's better to let things go with the flow than to try to stick to a rigid schedule.

2 - Think about what you want your guests to say about your event when the night is over. As you plan your day, keep this in mind as you choose vendors to work with. Will they help you achieve this goal?

3 - Remember why you are getting married. Planning a wedding can be stressful, but it doesn't have to be. Keeping your focus on the reason you love this person you are engaged to will help your relationship stay strong, and put your best foot forward towards a lifetime of marriage.

Wedding Ceremony & Reception Planner

Choosing what kind of ceremony and reception you want to create is just as important as choosing who will provide the service! We created this planner with that in mind. In it you will find many of the common questions asked by most wedding service professionals and hopefully some that you hadn't thought of before!

When you complete this planner, just return the sheets to Pro Sound and Light Show in the self-addressed envelope and we will make copies and return yours to you! We hope that you find it helpful!

Event & Performer Profile:

Please fill out the following scales to help us better understand your event!

1. I want my event to stick to a tight schedule.

Very Little ☐ ☐ ☐ ☐ Very Much

2. I want my MC/DJ to interact with my guests directly during dinner, to be a host.

Very Little ☐ ☐ ☐ ☐ Very Much

3. I want my MC/DJ to lead interactive dances and provide games during the dance.

Very Little ☐ ☐ ☐ ☐ Very Much

4. I want my MC/DJ to be involved in the planning of my timeline and reception events.

Very Little ☐ ☐ ☐ ☐ Very Much

General Information:

Current Address: _____

Post Wedding Address: _____

Children (If Applicable): _____

Where did you meet? _____

Where was your first kiss? _____

Where was your first date? _____

Where/When did the proposal happen? _____

How long have you been together? _____

Where do you plan to honeymoon? _____

Bride's Information:

Bride's Name _____

Bride's Best Phone # _____

Bride's Email Address _____

Bride's Occupation _____

Groom's Information

Groom's Name _____

Groom's Best Phone # _____

Groom's Email Address _____

Groom's Occupation _____

Wedding Information:

Wedding Date _____

Wedding Ceremony Venue _____

Wedding Reception Venue _____

Bride's Family

Mother: _____

Father: _____

Step-Mother (I/A): _____

Step-Father (I/A): _____

Grandparents: _____

Siblings: _____

Groom's Family

Mother: _____

Father: _____

Step-Mother (I/A): _____

Step-Father (I/A): _____

Grandparents: _____

Siblings: _____

The Wedding Party

Maid/Matron of Honor

Bridesmaid

Bridesmaid

Bridesmaid

Bridesmaid

Bridesmaid

Bridesmaid

Bridesmaid

Bridesmaid

Bridesmaid

Usher

Usher

FlowerGirl(s): _____

RingBearer(s): _____

Host Couple (I/A): _____

Guest(s) of Honor: _____

Best Man

Groomsman

Groomsman

Groomsman

Groomsman

Groomsman

Groomsman

Groomsman

Groomsman

Groomsman

Usher

Usher

Names: A person's name is incredibly important to them. Though we don't often think about our names, how we are spoken of, even down to the pronunciation of our names can have a large affect on how we feel. **Because of this, we place a heavy emphasis of exact pronunciation and on the use of full names or the name a person prefers.** We ask that you provide us with each person's full name, and if possible, a phonetic spelling in addition for difficult names. We want each and every person that is introduced to feel truly respected and important when we speak their name!

Ceremony Planner

Guest Arrival / Prelude

The time period before your actual ceremony during which your guests will arrive and be seated, final touches and preparation should be done and your wedding party will be lining up. Normally this is the half hour preceding your ceremony start time, but we have seen it range from 15 minutes to 1 hour.

MC / DJ Coordination

I want my MC/DJ to help coordinate the details before the ceremony, help support VIPs and/or to help give cues.

☐ Very Little ☐ ☐ ☐ Very Much

Prelude Music

◇ Specific Songs: _____

◇ Theme
Traditional/Classical (Artists I/A): _____

Contemporary (Artists I/A): _____

Piano Instrumental (Artists I/A): _____

String Instrumental (Artists I/A): _____

◇ No Preference

Ceremony Order of Events

Processional

(The music that will play as you make your entrance to the ceremony)

Parents Seating Song: _____ Artist: _____

Wedding Party Song: _____ Artist: _____

Bride's Entrance Song: _____ Artist: _____

Ceremony Songs

(Songs for unity, sand, knot, ceremonies or memorial / remembrance songs, etc)

Song 1: _____ Artist: _____

Ceremony / Event: _____

Song 2: _____ Artist: _____

Ceremony / Event: _____

Recessional

(The music that will play as you exit the ceremony)

Bride & Groom Exit Song: _____ Artist: _____

Wedding Party Exit Song: _____ Artist: _____

This section of the planner will help you decide the details and events for your ceremony. No two ceremonies are the same, feel free to think outside the box, knowing our MC/DJs will be able to create whatever you wish.

Ceremony Type: _____
(Religious, Secular, Interfaith, etc)

Earliest Available Set-up Time: _____

Guest Arrival Time: _____

Ceremony Start Time: _____

Ceremony Location: _____

Location Address: _____

Location Phone: _____

Contact Person: _____

Contact Phone: _____

Officiant: _____

Officiant Phone: _____

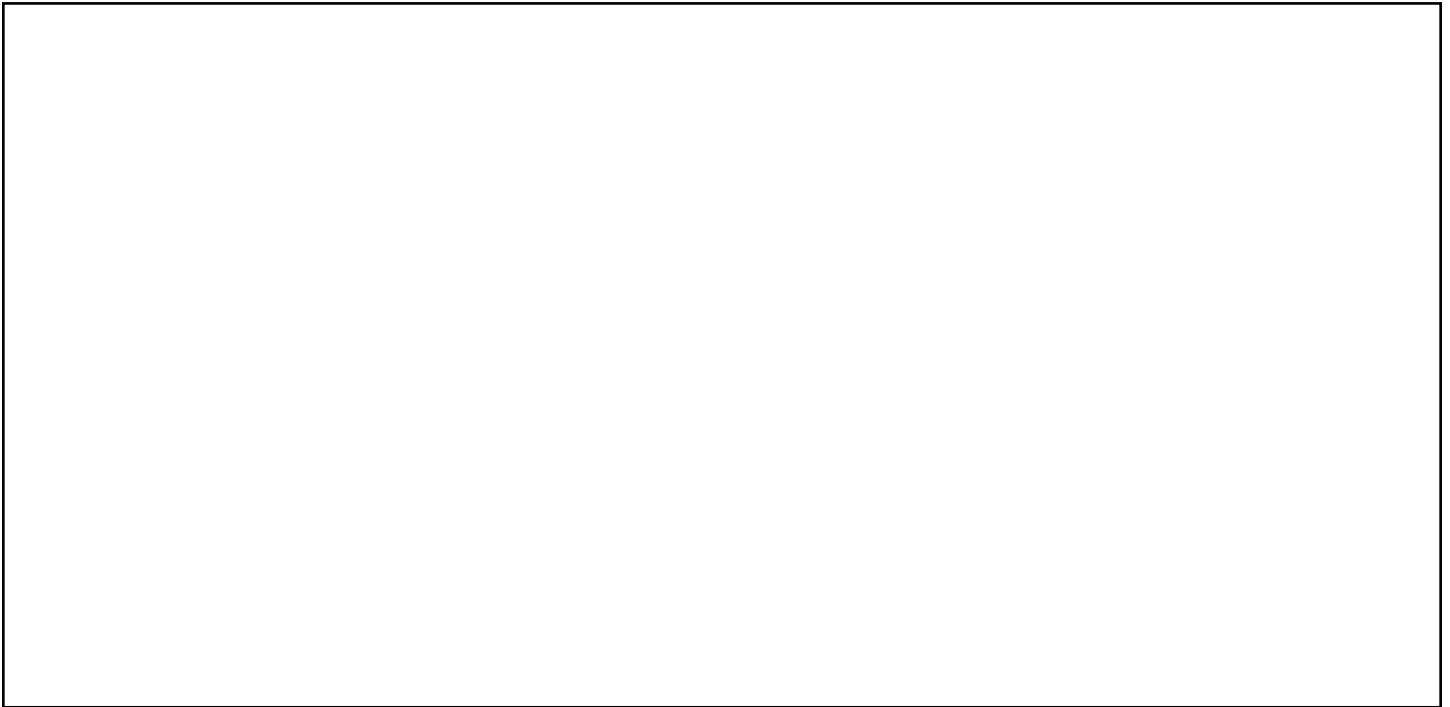
Coordinator: _____
(If Not Us)

Soloists, Musicians, Additional Readers

Additional Notes

Please provide a rough sketch of the ceremony site (if you know how it will be set up).

Please include the front of the room / space, where you will enter from, and where you would like us to set up.



Andrew & Marey's Wedding Ceremony at Enger Tower Park

Ceremony Sound & Coordination

Music, microphones, and coordination may be added to any of Pro Sound & Light Show's Wedding DJ Packages. It also includes an upgrade to "Unlimited Music Time" meaning that we have music playing 30 minutes before the ceremony as guests arrive, and will reset for cocktail hour, dinner, dancing, and play music until midnight.

Wedding Officiant Services

Pro Sound & Light Show's Signature DJs are licensed wedding officiants and are able to preside over your wedding ceremony. Contact us today about having your Signature DJ be your wedding officiant.

Reception Planner

Cocktail Hour

Even if you do not have a formal cocktail hour, we consider the time before the Grand March as your cocktail hour

Start Time: _____

Will your guests be in the main hall or in a secondary area? _____

If your guests are in a different location (on site) would you want sound support for them? YES / NO

What style of music would you like for your cocktail hour? _____

Dinner

Do you want a Grand Entrance / March? YES / NO

Where would you like the Wedding Party to walk from? (Hall Entrance, Side Door, Stairway, etc):

Where would you like the Wedding Party to walk to? (Head Table, Dance Floor, etc)

____ **Basic Grand March Introductions:** Your MC/DJ will play the song(s) you would like as they introduce each couple in the Wedding Party. We can also introduce each person individually (your choice) ending with you two. All that is required is an accurate names list and the desired song(s).

____ **Extended Grand March Introductions or Bridal Party Roast:** Your MC/DJ will be introducing either couples or individuals into the room. But instead of walking directly to the dance floor or head table, they would stay near the entrance while your MC delivers a few sentences about each of them. Generally funny or sentimental, we ask you to provide us 3-5 sentences or bullet points on each person to help us write the introductions. **To turn it into a roast, just make the details you provide lightly embarrassing or exaggerated!**

Song 1: _____ Artist: _____ For: _____

Song 2: _____ Artist: _____ For: _____

Song 3: _____ Artist: _____ For: _____

Song 4: _____ Artist: _____ For: _____

Song 5: _____ Artist: _____ For: _____

Use an additional sheet if you have more!

This section of the planner will help you lay out all of the important details that will make up the plan of action for your day! Don't worry if you don't know the answer to some of these, we provided a very wide selection of questions to make sure we are prepared for ANY kind of wedding reception!

Reception Location

Earliest Available Setup Time: _____

Guest Arrival Time: _____

Reception Start Time: _____

Venue: _____

Address: _____

Phone: _____

Contact Person: _____

Contact Phone: _____

Contact Email: _____

Does your hall have available power (not being used by catering, etc) on each wall? YES / NO

If no, what is the power situation? _____

Does your hall have any restrictions on the use of Dry Ice Fog (non-chemical)? YES / NO

Last Call? YES / NO Time: _____

Does your hall have a specific policy about when or how vendors should load in? YES / NO

If Yes, please explain: _____

Number of Guests: _____

Will there be children? YES / NO

How Many? _____



Pre-Dinner Service Formalities

____ **Welcome / Thank You Speech:** Traditionally either the Bride & Groom or a Father gives a few brief remarks to welcome and thank all of the guests for coming. This section can be very brief and can even be handed over to your MC / DJ!

Who will give the thank you: _____

Meal Blessing: YES / NO **Blessing given by:** _____

What style of music would you like for Dinner? _____

Dinner Kisses: During the dinner, your guests will clink their glasses in the traditional kissing game. We understand that many of our couples would prefer not to be constantly clinked at, so we provide several game options for you to choose from. Your MC will host this portion of the evening. Each time the guests clink their glasses, your MC will have them play one of these mini-games to earn a kiss. We can even have a new game each time they clink. **This cuts down on excessive clinking and engages your guests early ensuring more engagement later!**

____ **Sing a song with the word "Love" in it**

____ **Bride & Groom Trivia:** Answer a question about you two to earn a kiss.

____ **Bride & Groom's Choice:** You choose a couple to kiss and you will "match" their kiss.

____ **Game Style:** Hula Hoop, Under a Limbo Pole, Make up a 4 dance move combination, endless possibilities.

____ **Chance!:** The table that starts the clinking gets a random-chance to see who kisses. 1) Bride & Groom, 2) Their table, or 3) Everyone in the whole room has to find someone to kiss.

____ **Just Clink Glasses**

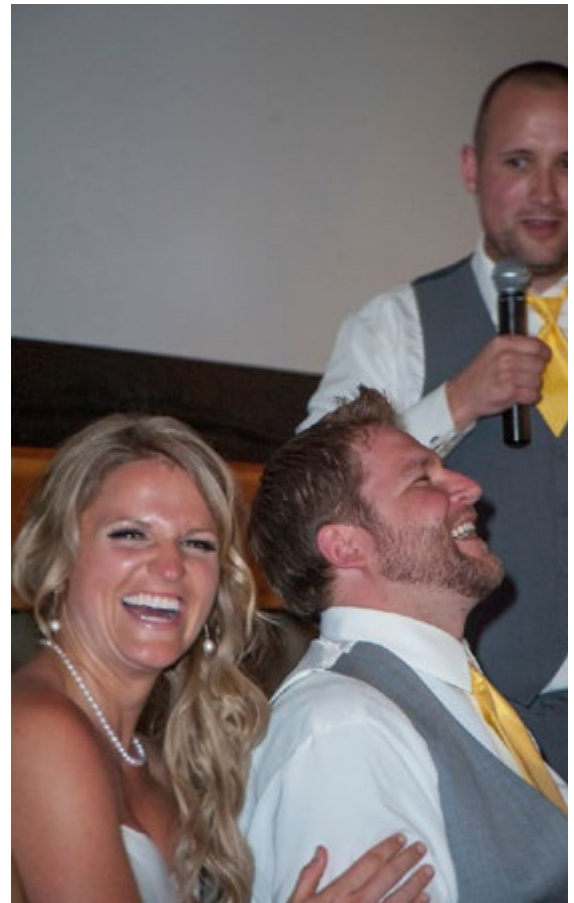
____ **Other Ideas of your own:** _____

____ **Toasts:** During dinner, generally when the head table is finished with their meal, speeches and toasts are given. The traditional order of speakers would be The Best Man, The Maid/Matron of Honor, and other speakers, The Father of the Groom, and finally, the Father of the Bride, who gets the final word. **If you would like your speeches done differently, please explain to your MC/DJ and mark the time on your itinerary!**

Who will be speaking: _____

____ **Cake Cutting Ceremony:** Bring attention to one of the most overlooked parts of a wedding reception. We can make a basic announcement letting the guests know the cake cutting is happening. OR We can narrate the cake cutting ceremony as you perform it, as the photographer captures it, sharing the symbolism behind each action.

____ **Love Story:** An available option with our Diamond DJ and Signature DJ packages, the love story is an entertaining story about how the two of you met, dated, fell in love, proposed, and planned the wedding. Often reported as the highlight of their night, the love story is the best way to draw everyone in and set the mood for your first dance.



Andrew & Marey
Clyde Iron Works



Chris & Erin
Greysolon Ballroom

The Dance!

Spotlight Dances

It is time to open the dance floor with your spotlight dances. These special moments are some of the most important of the day. Your MC will have a special introduction to each dance that will fit your style and provide easy transitions.

First Dance:

Artist:

Father / Daughter Dance:

Artist:

Mother / Son Dance:

Artist:

Parents Dance:

Artist:

Bridal Party Dance:

Artist:

Other:

Artist:

____ **Dollar / Money Dance:** The dollar dance is a Midwest Tradition in which the guests pay a small amount of money in exchange for a short, one on one dance with the Bride or Groom. If you take away the money, the dollar dance is simply a receiving line set to music. Your MC / DJ will coach your Best Man & Maid / Matron of Honor on the appropriate amount of time for each person. **The goal is to keep the dollar dance under 10- 15 minutes at maximum.** It usually takes place 30-60 minutes after open dancing begins.

____ **Garter & Bouquet Toss:** This is usually the last hosted event of the evening, after which, open dancing continues until your end time. There are many ways to perform a Garter & Bouquet Toss as there are Brides & Grooms. If you have a specific idea for your, please discuss it with your MC / DJ during your planning time. We have provided 2 scales to determine what kind of Garter & Bouquet Toss you would like!

I want as many people to be involved as possible.



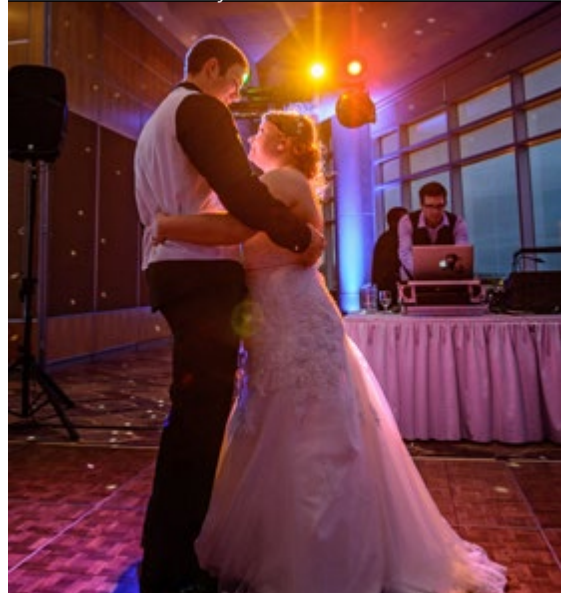
How outgoing are you and your fiancé?



Nick & Bobbi-Lynn
Black Bear Casino / Otter Creek Event Center



Aaron & Nicole
Greysolon Ballroom



Josh & Sarah
D.E.C.C. Harborside Ballroom

Itinerary

Having an itinerary, or order of events for your day that you can share between all of your vendors is very helpful. We also recognize that most couples have very little experience with creating a timeline for a wedding. We have provided a few sample timelines below for you to consider, and space for you to create your own!

Standard Ceremony & Reception

3:30 PM: Guests arrive at ceremony site
4:00 PM: Ceremony Begins
 4:30 PM: Ceremony Ends / MC/DJ Reset
 4:30 PM: Guests move to hall, cocktail hour
 5:45 PM: Guests take seats
6:00 PM: Grand March, Thank you, Blessing
6:00 PM: Dinner, Clinking Glasses Games
6:45 PM: Toasts
7:00 PM: Cake Cutting Ceremony
7:30 PM: Love Story - Spotlight Dances
 7:45 PM: Open Dancing
8:30 PM: Dollar Dance
 8:45 PM: Open Dancing
9:15 PM: Garter & Bouquet Toss
 9:30 PM: Open Dancing
 11:55PM: Final Song

East Coast Ceremony & Reception

3:30 PM: Guests arrive at ceremony site
4:00 PM: Ceremony Begins
 4:30 PM: Ceremony Ends / MC/DJ Reset
 4:30 PM: Guests move to hall, cocktail hour
 5:15 PM: Guests take seats
5:30 PM: Grand March, FIRST DANCE
5:45 PM: Thank you, Blessing, Dinner
6:30 PM: PARENT'S DANCES
6:45 PM: Toasts, Love Story
 7:15 PM: Open Dancing
7:45 PM: Cake Cutting Ceremony
 7:50 PM: Open Dancing
8:30 PM: Dollar Dance
 8:45 PM: Open Dancing
9:15 PM: Garter & Bouquet Toss
 9:30 PM: Open Dancing
 11:55PM: Final Song

Dinner & Dance Reception

5:30 PM: Guests arrive at hall, cocktail hour
 6:10 PM: Guests take seats
6:20 PM: Grand March, Thank you, Blessing
6:30 PM: Dinner, Clinking Glasses Games
7:10 PM: Toasts
7:20 PM: Cake Cutting Ceremony
7:45 PM: Spotlight Dances
 8:00 PM: Open Dancing
8:30 PM: Dollar Dance
 8:45 PM: Open Dancing
9:15 PM: Garter & Bouquet Toss
 9:30 PM: Open Dancing
 11:55PM: Final Song

Your Reception Itinerary

2:00 PM: _____
 2:15 PM: _____
 2:30 PM: _____
 2:45 PM: _____
 3:00 PM: _____
 3:15 PM: _____
 3:30 PM: _____
 3:45 PM: _____
 4:00 PM: _____
 4:15 PM: _____
 4:30 PM: _____
 4:45 PM: _____
 5:00 PM: _____
 5:15 PM: _____
 5:30 PM: _____
 5:45 PM: _____
 6:00 PM: _____
 6:15 PM: _____
 6:30 PM: _____
 6:45 PM: _____
 7:00 PM: _____
 7:15 PM: _____
 7:30 PM: _____
 7:45 PM: _____
 8:00 PM: _____
 8:15 PM: _____
 8:30 PM: _____
 8:45 PM: _____
 9:00 PM: _____
 9:15 PM: _____
 9:30 PM: _____
 9:45 PM: _____
 10:00 PM: _____
 10:15 PM: _____
 10:30 PM: _____
 10:45 PM: _____
 11:00 PM: _____
 11:15 PM: _____
 11:30 PM: _____
 11:45 PM: _____

Wedding Day Success Kit

A checklist of items every couple should have on hand on their wedding day. Be prepared! Use this list to check off items as you assemble your kit.

Hers

- ___ Advil
- ___ Tissues
- ___ Band-Aids
- ___ Bobby Pins
- ___ Make-up Remover
- ___ Nail Polish
- ___ Chap Stick / Lip Stick
- ___ Comb
- ___ Compact Mirror
- ___ Fabric Tape
- ___ Lint Brush
- ___ Floss
- ___ Hair Spray
- ___ Lotion
- ___ Safety Pins
- ___ Snacks
- ___ Statis Guard
- ___ Extra Shoes
- ___ Small Sewing Kit
- ___ Tide To-Go Pens
- ___ Make Up

His

- ___ Advil
- ___ Tissues
- ___ Band-Aids
- ___ Cigars
- ___ Comb
- ___ Corsage Pins
- ___ Deodorant
- ___ Deck of Cards
- ___ Eye Drops
- ___ Floss
- ___ Mouth Wash
- ___ Mints
- ___ Phone Charger
- ___ Snacks
- ___ Small Bottle of Alcohol
- ___ Socks
- ___ Tums
- ___ **The Wedding Rings**



We'd Be Honored to Work With You!

Pro Sound & Light Show is all about helping you create the wedding reception that you WANT. Making sure that you and your guests have the time of your lives!



**PRO
SOUND
& LIGHT SHOW**

Weddings

READ OUR
REVIEWS

GET A FREE
INSTANT QUOTE



**PhotoActive
EVENTS**

**PHOTO BOOTH BY
PRO SOUND & LIGHT SHOW**

A special thanks to DJ Event Planner
for supplying the playlists.



End of Night Photo at Midnight
Josh & Sarah's Wedding
D.E.C.C. Harborside Ballroom